

**MINUTES
CUERO DEVELOPMENT CORPORATION
REGULAR MEETING
Monday, July 20, 2015 5:30 P.M.**

The Cuero Development Corporation (CDC) Board of Directors met Monday, July 20, 2015, at 212 E. Main Street, Cuero, Texas.

PRESENT: Board Members: Board President Charles Papacek, Richard Weber, Randy Jochim, Dennis Jemelka, Treasurer Will Carbonara, Mayor Sara Post Meyer, Executive Director Patrick J. Kennedy, Administrative Assistant Samantha Solis

ABSENT: Board Member Mike Weaver

GUESTS: Christmas in the Park Board Member Kay Lewis, Christmas in the Park Board Member and Chief of Police Jay Lewis, CDC grant applicant Viola Holman, CDC grant applicant Jim Hall, temporary CDC employee Tessa Cotman, and Finance Director for the City of Cuero Connie Hawes

I. CALL TO ORDER

President Charles Papacek called the meeting to order at 5:30 P.M. Due to CDC grant applicants being present, Charles Papacek recommended proceeding directly to the Business portion of the meeting.

II. BUSINESS

CONSIDER AND ACT ON COMMUNITY SERVICES PROGRAM FOR TRI-CITY EMPOWERMENT COUNCIL.

Mrs. Viola Holman from Tri-City Empowerment Council presented this item to the Board. A back to school bash will be held Saturday, August 8, 2015 at the City of Cuero Park. Mrs. Holman is requesting funds to purchase backpacks and school supplies to distribute to each student who attends. This bash is intended assist students who cannot purchase school supplies on their own.

MOTION MADE BY RICHARD WEBER, SECONDED BY MAYOR SARA POST MEYER, TO ACCEPT THE COMMUNITY SERVICES PROGRAM APPLICATION FOR TRI-CITY EMPOWERMENT COUNCIL IN THE AMOUNT OF \$5,000.

AYES: 6 NAYES: 0 MOTION CARRIED.

Application was signed & dated by President Charles Papacek.

CONSIDER AND ACT ON COMMUNITY SERVICES PROGRAM FOR CUERO LITTLE LEAGUE.

Mr. Jim Hall from The Cuero Little League presented this item to the Board. The Cuero Little League Field #1 holds water and has become a hazard for the players who use this field. Mr. Hall asked for assistance in helping to fund this \$25,000 field renovation.

MOTION MADE BY RICHARD WEBER, SECONDED BY RANDY JOCHIM, TO ACCEPT THE COMMUNITY SERVICES PROGRAM APPLICATION FOR CUERO LITTLE LEAGUE IN THE AMOUNT OF \$10,000.

AYES: 6 NAYES: 0 MOTION CARRIED.

Application was signed & dated by President Charles Papacek.

III. OPEN PUBLIC HEARING AND HEAR PUBLIC COMMENT ON PROPOSED OPERATING BUDGET AND WORK PLAN FOR FISCAL YEAR 2015-2016

President Charles Papacek opened the public hearing at 5:50 P.M.

Patrick J. Kennedy gave a brief explanation of the proposed budget for the 2015-2016 fiscal year. The grant amounts for the CDC programs have been modified to a higher amount to suit the needs of the business owners in Cuero.

PUBLIC COMMENT

No public comment.

IV. CLOSE PUBLIC HEARING

The Cuero Development Corporation closed the public hearing at 5:58 P.M.

President Charles Papacek opened the regular meeting at 5:59 P.M.

V. CITIZENS INPUT

NONE

VI. MONTHLY FINANCIAL REPORTS

APPROVAL OF JUNE FINANCIAL REPORT

Mrs. Connie Hawes, Finance Director for the City of Cuero gave her quarterly monthly budget report to the Board. Mrs. Hawes also went over the Financial Report for the period ending June 30, 2015.

MOTION MADE BY WILL CARBONARA, SECONDED BY DENNIS JEMELKA, TO ACCEPT THE JUNE FINANCIAL REPORT AS PRESENTED.
AYES: 6 NAYES: 0 MOTION CARRIED.

CONSIDER AND ACT ON RECOMMENDING APPROVAL OF THE 2015-2016 BUDGET AND WORK PLAN FOR SUBMISSION TO THE CITY COUNCIL

Mr. Kennedy presented this item to the Board during the public hearing. The CDC must ask the City Council to approve the budget and wait for the 60 day period upon approval.

MOTION MADE BY DENNIS JEMELKA, SECONDED BY RANDY JOCHIM, TO APPROVE THE 2015-2016 BUDGET AND WORK PLAN FOR SUBMISSION TO THE CITY COUNCIL.
AYES: 6 NAYES: 0 MOTION CARRIED.

CONSIDER AND ACT ON REPORT FROM THE WEBSITE/VIDEO COMMITTEE

Mr. Kennedy presented this item to the Board. The website is progressing and should be completed by the end of August. Sizemore Media now has two drone videos, the voice, and all of the pictures provided by the CDC. The video should be completed around August as well. Brian from Neon Cloud Productions had one of the drone submissions to Sizemore Media and is asking for compensation for his work.

MOTION MADE BY WILL CARBONARA, SECONDED BY MAYOR SARA POST MEYER, TO APPROVE COMPENSATION IN THE AMOUNT OF \$500.00 FOR BRIAN WITH NEON CLOUD PRODUCTIONS.

AYES:6 NAYES:0 MOTION CARRIED

CONSIDER AND ACT ON AMENDMENT #6 OF THE FY 2014-2015 BUDGET

Mr. Patrick J. Kennedy presented this item to the Board. The December Events Committee voted to purchase a snowflake in memory of Jim Hedrick, so Mr. Kennedy recommended moving \$400 from the miscellaneous line item to the Christmas in the Park scene line item. This would be enough to cover the expense of the snowflake along with the shipping. The second part of the amendment was to add \$15,000 to the Community Services Program line item to cover the new expenses acquired when approving the two new grants.

MOTION MADE BY WILL CARBONARA, SECONDED BY RICHARD WEBER, TO ACCEPT AMENDMENT #6 TO THE FY 2014-2015.

AYES:6 NAYES:0 MOTION CARRIED.

SUBMIT AN APPLICATION ON BEHALF OF THE DECEMBER EVENTS COMMITTEE TO GUADALUPE VALLEY ELECTRIC COOPERATIVE'S POWER UP GRANT PROGRAM (MULE)

Mr. Kennedy presented this item to the Board. The December Events Committee is in need of a new Mule for the setup and taking down of the Christmas in the Park scenes. The new Mule would alleviate the need of having to wait for one crew to finish their project for the next crew to get started. The Cuero Development Corporation will submit the application on behalf of the December Events Committee.

MOTION MADE BY WILL CARBONARA, SECONDED BY RANDY JOCHIM, TO ACCEPT ON BEHALF OF THE DECEMBER EVENTS COMMITTEE TO APPLY FOR THE GVEC POWER UP GRANT PROGRAM FOR THE PURCHASE OF A MULE.

AYES:6 NAYES:0 MOTION CARRIED.

VII. CONSENT AGENDA

Included in the director's agenda packets for review were: Regular Meeting Minutes, Monday, June 22, 2015, Special Meeting Minutes, Monday June 29, 2015, and the December Events Financial Report. Brief discussion followed.

MOTION MADE BY MAYOR SARA POST MEYER, SECONDED BY RICHARD WEBER, TO ACCEPT THE CONSENT AGENDA AS PRESENTED.

AYES: 6 NAYES: 0 MOTION CARRIED.

VIII. EXECUTIVE DIRECTOR'S REPORT

CONSIDER AND ACT ON ACTIVITY REPORT FROM PATRICK KENNEDY

- 1) Sales Tax Comparison – A copy of the sales tax revenue report was included in the Board package. The report indicates that we are at the anticipated level.
- 2) Status of FY 2014-2015 Grant Programs – There are no new projects available.
- 3) Discuss upcoming Community Leader's Meeting – The August 7th Community Leader's Meeting is scheduled at The Chisholm Trail Heritage Museum featuring guest speaker Dr. Tom

Tunstall of the University of Texas – San Antonio and the September 4th meeting will include guest speaker Paco Valentin – USDA Director.

- 4) Discuss upcoming conferences/meetings – None available

IX. ADJOURN

MOTION MADE BY RICHARD WEBER, SECONDED BY DENNIS JEMELKA, TO ADJOURN THE MEETING AT 6:30 P.M.

AYES: 6 NAYES: 0 MOTION CARRIED.

ATTEST



WILL CARBONARA
TREASURER



CHARLES PAPACEK
PRESIDENT

**NOTICE AND AGENDA
REGULAR MEETING
CUERO DEVELOPMENT CORPORATION
MONDAY, JULY 20, 2015**

The Cuero Development Corporation (CDC) will hold their regular monthly meeting at 5:30 p.m. on Monday, July 20, 2015, at 212 E. Main, Cuero, Texas. This notice is posted pursuant to the Texas Open Meetings Act.

I. CALL TO ORDER

II. OPEN PUBLIC HEARING AND HEAR PUBLIC COMMENT ON PROPOSED OPERATING BUDGET AND WORK PLAN FOR FISCAL YEAR 2015-2016

III. CLOSE PUBLIC HEARING

IV. CITIZENS INPUT (2 minutes each)

1. Citizens who have not filed an agenda application

V. MONTHLY FINANCIAL REPORTS

1. Approval of June Financial Report

VI. BUSINESS

1. Consider and act on Community Services Program for Cuero Little League.
2. Consider and act on Community Services Program for Tri-City Empowerment Council.
3. Consider and act on recommending approval of the 2015-2016 Budget and Work Plan for submission to the City Council
4. Consider and act on report from the Website/Video Committee
5. Consider and act on amendment #6 of the FY 2014-2015 budget
6. Submit an application on behalf of the December Events Committee to Guadalupe Valley Electric Cooperative's Power Up Grant Program (Mule)

VII. CONSENT AGENDA

- Regular Meeting Minutes, Monday, June 22, 2015
- Special Meeting Minutes, Monday, June 29, 2015
- December Events Financial

VIII. EXECUTIVE DIRECTOR'S REPORT

- Sales Tax Comparisons
- Status of FY 2014-2015 Grant Programs
- Discuss upcoming Community Leader's Meeting
- Discuss upcoming conferences/meetings

IV. ADJOURN



This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Cuero Development Corporation office at (361) 275-8178 or FAX (361) 275-6274 for further information.

The Cuero Development Corporation reserves the right to retire into executive session concerning any of the items listed on this agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. CERTIFIED AS POSTED AT:
City Hall, 212 E. Main Street; Cuero Development Corporation, 214 E. Main Street; and on the CDC website, Friday,
July 17, 2015.